

Document Name:	Loco Crew Procedure at Stations
Document No:	SMS-12-OS-0215

Loco Crew procedure at Stations.

1. Introduction

This Operator-Specific (OS) Procedure is intended to ensure the safe movement of trains operated by Transport Heritage NSW by all Drivers and Guards in relation to train movement at scheduled station stops.

This Procedure is approved by the THNSW Rail Safety & Operations Manager and applies to trains operated by THNSW on the Thirlmere Heritage Railway as well as all main line operations.

2. Responsibilities

The Rail Safety and Operations Manager is responsible for ensuring that all relevant THNSW personnel receive instruction in this procedure and understand its application in the workplace. The Rail Safety and Operations Manager is also responsible for the development, implementation and testing of this procedure.

All Operations personnel qualified as Rail Safety Workers (RSW) acting as Driver, Fireman/Second Person and Guards, are responsible for ensuring that this procedure is followed.

3. Related Documents

SMS-12-OS-0208	Passenger Safety
SMS-12-OS-0213	Right Away Procedure for Guards
SMS-12-OS-0300	Right Away procedure for Station Staff
OSP 06	Right of Way Procedure for Station Staff & On-Train Repeaters
<i>RailCorp OSP 06 Right of Way Procedure for Station Staff & On Train Repeaters – relates to Main-Line Operations only.</i>	

4. Scope

This Procedure shall apply to all Rail Safety Workers, specifically Drivers and fireman/second persons, in regards to the safe movement of THNSW trains at scheduled station stops.

5. Safety Considerations

Long, crowded or curved platforms together with lengthy train consists (that are operated by THNSW from time to time), may reduce visibility for train crews and station staff. Under such conditions, train crews must work with Guards (assisted by station staff where provided) to ensure that passengers board and leave trains safely.

6. Procedure:

Drivers:

1. Stop at the correct platform marker or trackside sign, at the exit end of the platform, or at a location agreed with the Guard.
2. Keep the train stationary until the Guard gives the RIGHT AWAY.
3. When the Guard gives the RIGHT AWAY, check that the signal (if provided) shows a PROCEED indication.
4. Sound the whistle and proceed.

> NOTE:

When a passenger train makes an unscheduled stop at a platform, the Driver must not proceed until receiving the RIGHT AWAY from the Guard.

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